|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | University ID #: |  |

|  |  |
| --- | --- |
| Date submitted: |  |

|  |  |
| --- | --- |
| Expected graduation (semester/year): |  |

|  |  |  |
| --- | --- | --- |
| Are you pursuing an individualized major or minor?  | Major [ ]  | Minor [ ]  |

|  |  |
| --- | --- |
| Title of IMP major or minor:  |  |

|  |  |  |
| --- | --- | --- |
| Have you been awarded any other grants for this project?  | Yes [ ]  | No [ ]  |
| If ‘Yes’, what was the amount?  |
|  |

**Please attach the following:**

* **Essay** (1-3 pages): Thoroughly describe the project for which you are requesting funds and explain its relationship to your IMP major or minor. Is it your final project? Is it associated with an IMP independent study or internship? If not, how is it an essential part of your IMP education?
* **Budget** (1 page): Provide a list of anticipated expenses associated with the project. (The maximum amount of this grant is $500, but you may list more than $500 worth of expenses in order to realistically demonstrate the scope of your project.)

**Please see the next page for additional instructions and deadlines.**

**Eligibility**

Current students pursuing a major or minor in the Individualized Major Program are eligible to apply for the IMP Special Expenses Grant. Each student may receive the grant one time in the amount of $500, or multiple times adding up to $500.

This grant is intended to defray expenses associated with completing an IMP major or minor which are above and beyond the standard costs of attendance. It can be used to cover costs incurred in completing the IMP final project, the cost of attending a professional conference, or another indispensable component of the program of study.

Grant applications are reviewed by the IMP Advisory Committee. Clear and detailed descriptions of your project and the necessity of your expenses stand the best chance of being funded. The committee generally will *not* approve grant requests for IU tuition and fees or for durable equipment such as computers.

**Reimbursement Process**

This grant is intended as a reimbursement for actual expenses. Students whose grant applications are approved must submit original, itemized receipts to the IMP office. Once all receipts have been submitted, the IMP will post a scholarship for the total amount of the receipts to the student’s bursar account (not to exceed the approved maximum, which is usually $500).

Scholarship funds will first be applied to any outstanding charges on your bursar account. After all current charges are paid, any credit balance will be refunded to you by the Office of the Bursar. If you are receiving need-based federal financial aid (for example, Stafford loans), the scholarship may be used by IU’s Office of Student Financial Assistance (OSFA) to reduce your student loan burden.

**Deadlines**

Email completed applications to the IMP office via imp@indiana.edu. Applications are accepted on a rolling basis throughout the year. However, students who are in their final semestermust adhere to the deadlines set each semester on the IMP website. Please see [https://imp.indiana.edu/majors/financialaid.shtml#specialexpenses](https://imp.indiana.edu/majors/financialaid.shtml%23specialexpenses) for additional details.

We cannot guarantee reimbursement if receipts are submitted late.